



SANDRA DAY O'CONNOR COLLEGE OF LAW

ARIZONA STATE UNIVERSITY

Career Services Office

PO Box 877906

Tempe, AZ 85287

(480) 965-5808 phone (480) 727-8955 fax

Also available on: www.law.asu.edu/CareerServices

JOB LISTING FORM

Hiring Attorney/Contact Person: _____

Employer: _____

Address: _____

City/State/Zip: _____

E-mail: _____ Website: _____

Telephone: _____ Fax: _____

Accepting Phone Calls From Applicants? Yes _____ /No _____

Job Title: _____

Salary: _____ Hours: _____

Position Description:

Experience level: 1st Year students _____ *2nd Year students _____ *3rd Year students _____
Graduates _____ : Current Bar Members _____ Taking Next Bar _____ Bar Passage _____

* ABA regulations dictate that full time law students are permitted to work a maximum of 20 hours a week.

Applicants should submit:

Resume _____ Cover letter _____ Transcript _____ Writing sample _____ References _____

Other materials (specify): _____

Send materials by: Mail _____ Fax _____ E-mail _____

Application deadline: _____

****Please note that all jobs will be posted for a period of 30 days unless the****
Career Services Office is notified otherwise.

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Employer Signature: _____